

Archway Orthopedics and Hand Surgery

Financial Policies

Payment of Services

Payment for services rendered is ultimately the patient responsibility. Your insurance policy is a contract between you and your insurance company. Your responsibility is to give us the correct information about your insurance company. Compliance must be executed with the rules of your insurance provider including but not limited to: valid referral form and pre-certification of testing and/or surgery in order for your claim to be paid. Eligibility for procedures does not always confirm certification, authorization or payment. We will file your insurance claim. If claims are denied because of failure to comply with the insurance company requirements, the denied amount will be your responsibility. For patient balances and self-pay accounts, we accept cash, check, Visa and Mastercard. In the event of non-payment, you will be responsible for any collection and/or legal fees associated with the collection of the balance due.

Co-Payments and Deductibles

As required by your insurance company, you must pay your co-pay at the time of service. Failure to pay is a violation of your contract with your insurance company. The deductible amounts are the patient responsibility. Your insurance is not responsible for reimbursement or payment until the deductible amount is satisfied.

Non-Covered Services

Not all insurance plans cover all services. In the event your insurance plans determine a service to be not covered, you are responsible for the complete charge. We will provide an Advance Beneficiary Notice as needed.

Physician Non-Participation in Your Insurance Plan

If you are insured with an insurance plan with which we do not participate you would be responsible for the difference between the billed charges and the "Out of Network" payment. Questions should be directed to your insurance plan.

No Insurance Coverage

If you do not have insurance coverage, we expect payment in full prior to rendering services. In certain circumstances, payment plans may be made in advance. If you default on your promised payment, we will refer your account to a collection agency.

Workers Compensation Claims

We file worker compensation claims; however, your employer must approve treatment and the bill for services rendered must be sent to your employer or their Workers' Compensation carrier. If your employer does not approve treatment and you select treatment, you will be responsible for the bill.

Lawsuits and Third-Party Billing

We will accept third party billing on a case by case basis. You are responsible for payments of our regular fees at the time of service unless other arrangements are made in advance with our billing company.

I have read and understand the practice's financial policy and I agree to be bound by its terms.

Patients Name and Signature

Date